



For OPPD Use Only Completed Date _____ Completed By _____
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Third Party Notice - *Optional*

Please complete the following information to record a third party on an electric service account so that both the customer and the third party receive notification in the event of a disconnect notice.

The customer and the third party being authorized must both sign this “Third Party Notice” for it to be activated on the customer account for the service address.

Tenant Information

Service Address _____

Account Number _____

Tenant Name _____

Phone Number _____

Date Service Requested _____

_____ Date

_____ Tenant’s Signature

In the event that my utility is to be disconnected for nonpayment, OPPD should notify:

Third Party Information

Are you the Landlord or Property Manager at the property listed above? Yes No

If “Yes” do you want the Third-Party Notification to be forwarded to the address on file for your Landlord Account? Yes No

Please indicate the name and address for the Third Party:

Third Party Name _____

Third Party Address (where the notice will be mailed):

_____ Third Party City, State, Zip _____

Third Party Phone Number _____

_____ Date

_____ Third Party Signature

Make copies as needed. Submit completed forms by the following method:

Email: customerservice@oppd.com

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